

22<sup>nd</sup> January 2015  
 Venue: Room CL101 Clarendon Building Teesside University  
 Time: 16.00 pm - 18.00 pm

**BOARD MEETING NOTES**

**Board Members attending:** Paul Crawshaw-chair, Shirley Pew, Wendy Collins, Michael Wright, Jamie Clarke

**Healthwatch Staff in attendance:** Natasha Judge, Toni McHale,

		Action
1.	<b>Welcome &amp; Introductions</b> Paul welcomed everyone to the meeting and thanked Michael for chairing the meeting in November in his absence.	
2.	<b>Apologies for Absence</b> Jenny Dowsett, Harsh Agarwal, Carolynne Withers	
3.	<b>Minutes of the meeting held 27<sup>th</sup> November 2015 were accepted as a true and accurate record.</b>	
4.	<b>Actions from meeting held 27<sup>th</sup> November 2015</b> 4. Board member annual reviews are currently being undertaken and individuals will receive an invite. In addition a survey has been sent to each Board member to complete via survey Monkey. 5. Shirley still chasing up the Independent Living Centre-this has been delayed due to internal changes. 7. Toni is waiting clarification from Rebecca Boal regarding the South Tees Patient Experience meetings. She has asked for further clarification from Rebecca regarding all public/patient meetings and Healthwatch representation. Toni to chase this up. 9. Future guest speakers-Neither Emma nor Louise took up the offer. It was agreed that Toni would invite partner MVDA to give an update on the Young People Engagement work	SP  TMc  TMc
5.	<b>Work Plan feedback - standing item</b> <b>Management report - standing item</b> Toni gave an update on the progress of the current work plan. Documents to support the update had been circulated prior to the meeting.  <ul style="list-style-type: none"> <li>Cancer Screening-intelligence gathered to date indicated that the 140 people spoken to 82.46% of women asked if they attended breast screening indicated that they did, 84.88% stated they attended cervical screening and early indications showed most people found bowel screening kit easy to use. These figures do not reflect public health figures.</li> </ul>	

	<p>Action: Toni and Carolynne to undertake the same survey in another area to compare findings and host several focus groups to see if peoples answers differ in a more informal setting.</p> <p>Action: Toni to contact Leon green or Mark riley from Public Health Shared Services to obtain up to date local figures.</p> <p>Toni is liaising with Public Health around the work they are doing on low cancer screening uptake to avoid duplication. In addition Toni now sits on the Tackling Cancer Together group.</p> <p>Paul suggested Toni contact Edward Kunonga or Sue Perkins to see what work is being carried out with regards to the JNSA.</p> <ul style="list-style-type: none"> <li>• Dementia Friendly Communities-Toni gave an update on this. Several comments were made regarding the current survey. Jamie agreed to help with this. Toni to make an appointment. The survey is also going to the Dementia Collaborative on 26<sup>th</sup> January. Toni has attended the Sanctuary lunch group and will be attending the support group held at the Life Store.</li> <li>• Young people’s engagement. Engagement has been carried out with varied groups to gain a broad understanding of if young people want to be part of Healthwatch and if so how. In conjunction with our partners MVDA this work will be presented to the Board on 5<sup>th</sup> March.</li> <li>• The completed reports on IAPT and BME Weight Management are going to the CCG Executive meeting next week. All recommendations have been looked at favourable. Toni is to meet with North of England Commissioning Support (NECS) 27<sup>th</sup> January to discuss their plans.</li> <li>• Sexual Health Services commissioning of services is due for renewal. Healthwatch have been asked to input in to the public consultation.</li> <li>• Bringing eye health into focus NHS England report recently published acknowledges the involvement of Healthwatch in seeking the views of over 500 people.</li> </ul>	<p>TMc/CW</p> <p>TMc</p> <p>TMc</p> <p>TMc/JC</p>
	<p><b>Health and Wellbeing Board update</b></p> <p>No further meetings since Paul presented a Healthwatch update. The next meeting will be in February where dementia services will be discussed.</p>	
<p>8.</p>	<p><b>Feedback from meetings attended as HW rep</b></p> <p>IMProVE although the recommendations for change have been approved Toni has been invited to attend meetings every two months to enable her to keep the public informed of plans and any future consultations. In addition to this project leads will be contacting Toni and Linda from Healthwatch Redcar &amp; Cleveland to consult on each stage of the projects. This will ensure the public are kept aware of proceedings.</p> <p>No update from Michael re the Complaints Review Panel as no meetings held.</p> <p>Shirley Pew attends the LIT Mental Health meeting-the Healthwatch IAPT report had been well received there.</p> <p>Toni attended the Dementia Collaborative group who are looking at a new joint dementia strategy for Tees.</p>	

	<p>Wendy was unable to attend the Social Prescribing meeting due to AL. However, she will be attending the Event on 4<sup>th</sup> March.</p> <p>Helen attended the Social Prescribing Event held 4<sup>th</sup> December and commented that it appeared that a lot of good work is being carried out collectively between Middlesbrough and Redcar &amp; Cleveland.</p> <p>Michael attended a book launch “Promoting Public Mental Health and WELL-BEING.</p>	
9.	<p><b>Volunteer Update including Enter &amp; View</b> The visit took place on 4 December. The findings and recommendations are now with the hospital who have 20 days to respond. It was agreed although the hospital were still in the 20 day period the Board should have a copy. <b>Please do not share this with anyone at this stage.</b></p> <p>Toni reminded all Board members that as volunteers for Healthwatch they should fill in the time sheets/expenses circulated before Christmas. Toni will recirculate the time sheets.</p>	<p>TMc</p> <p>All/TMc</p>
10.	<p><b>Communications</b> In keeping with policies and procedures recent communication developments are to be discussed between Paul, Michael, Natasha and Jamie. Meetings to be arranged in the immediate future. The way forward was discussed with suggestions that better use of Twitter and possible introduction of Instagram may reach a younger audience. It was acknowledged that current capacity was an issue. Wendy and Jamie suggested contacting someone like Torri Gill who may be able to enhance this side of Healthwatch. It was acknowledged this would not be free of charge. This was agreed by the Board as an action to look into alongside planned meetings with the director of PCP.</p>	<p>TMc</p> <p>NJ</p>
11.	<p><b>AOB</b> Michael discussed a complaint he had regarding a nursing home in Middlesbrough. This is to be filed officially with Healthwatch staff. It was agreed that it is the responsibility of each Board member to ensure Healthwatch staff are made aware of any possible problems people are experiencing using health or social care services.</p> <p>Wendy enquired as to partnership working with Mind. It was explained negotiations were still on-going but currently no work is being carried out by Mind on behalf of Healthwatch Middlesbrough.</p> <p>It was agreed that all future meetings be held at 3:30.</p>	MW
	<p><b>Future meeting dates:</b> Thurs 5<sup>th</sup> March 2015 4pm-6pm Room CL 101 Clarendon Building Teesside University TS1 3BA</p>	