

11 March 2015
 Venue: Teesside University,
 Time: 15.30 pm - 17.30 pm

BOARD MEETING NOTES

Board Members attending: Paul Crawshaw - chair, Wendy Collins, Helen Neal, Herbert Dirahu

Healthwatch Staff in attendance: Natasha Judge, Toni McHale, Carolynne Withers

		Action
1.	<p>Welcome & Introductions Paul welcomed everyone to the meeting and thanked Jenny Dowsett and Michael Wright for their contribution to the Healthwatch. Both have resigned from their post.</p>	
2.	<p>Apologies for Absence Shirley Pew, Jamie Clarke, Harsh Agarwal</p>	
3.	<p>Minutes of meeting held on 22 January 2015 - not approved due to time restrictions to be reviewed at the April meeting. Actions from previous meetings: Emma Howett from MIND will be attending the June meeting to give an update on the Aging Better Fund. Toni contacted the Trust regarding the South Tees Patient Experience meetings. It was confirmed that the meetings are not being held at moment. HN did attend January Board meeting-minutes to be amended</p>	<p>CW</p> <p>CW</p>
4.	<p>Work plan - standing item Management reports - standing item Work plan circulated and covered in following discussions:</p> <ul style="list-style-type: none"> • Cancer Screening - work and focus groups ongoing. Survey will be closed after the 24 March 15. • Dementia survey mailing, via Sanctuary Supported Living has gone out to 100 people. This will ensure Healthwatch can reach more people living with dementia and their carers. Thanks to the staff and kind support from the Dementia Service who continue to support our work. • Jamie is carrying out engagement with cafes, sports complexes and GP surgeries to further gather intelligence regarding what changes the people of Middlesbrough would like to make Middlesbrough more dementia friendly. • The Lifestore Middlesbrough have supported our engagement with local people in completing our sexual health and GP appointment surveys. • Discussion took place around local projects funded by various funding streams. It appears on the face of it that successful projects are not collated in one place. It was agreed that it would be useful for all locally funded projects to be listed in one place. This would enable similar projects to contact each other and coordinate efforts to ensure the best output and outcomes. This would enhance economies of 	<p>PC/TM</p> <p>JC</p>

	<p>scale. An example of this would be the DFC project funded by the Innovation fund. PC to raise with HWBB and ask how work is being funded by CCG, LA and PH can be better coordinated.</p> <ul style="list-style-type: none"> • Young People’s Engagement work with MVDA going well. This item is on the agenda. • IAPT & BME weight management report recommendations - Toni to follow up. • Sexual Health Services- Healthwatch are carrying out engagement to gather intelligence from people using the services or struggling to use the service. This information will feed into the main Tees Valley Public Health Shared Service report which will inform future commissioning of the service. • Enter and view - a response has been received from Trust. Once the report is finalised it will be circulated to the Board and made public on our website. • A future enter and view is planned for April following on from intelligence received. Due to the sensitive nature of this findings will be publicised at a later date. • Spring Forward event on 24 March - format discussed Toni to finalise. 	<p>TM</p> <p>TM</p> <p>CW/WC</p> <p>TM</p>
5.	<p>Health and Wellbeing Board update No further updates to report other than HW has been awarded another years funding. Paul to discuss funding stream coordination noted in item 4.</p>	PC
6.	<p>Feedback from meetings attended as HW rep No feedback given</p>	
7.	<p>MVDA - Lisa Bosomworth MVDA Presentation on draft Young People’s Strategy and consultation given by Lisa</p>	
8.	<p>Discussion re the way forward with Young People Involvement Toni gave brief overview of how young people have expressed an interest to be fully involved in the work of Healthwatch and in helping to shape future services. The board discussed the draft strategy and the findings of the engagement. It was agreed the importance in moving forward with this work. Toni to meet with MVDA to lay out the proposed work plan.</p>	<p>All</p> <p>TM</p>
9.	<p>AOB Jamie Clarke was nominated as vice chair, this was seconded and carried. Paul to officially write to Jamie. Membership of board discussed, currently 7 members. Suggestions for future members put forward to Toni. Herbert Dirahu circulated a paper on the Immigration Act and NHS regulations (charges to overseas visitors) that highlighted the key points.</p>	<p>All/PC</p> <p>All</p>
	<p>Next meeting: Thurs 9 April 2015 15.30pm-17.30pm Room CL 101 Clarendon Building Teesside University TS1 3BA</p>	