

27th February 2014
Venue: Clarendon Building, Teesside University
Time: 4.00 - 6.00 pm

BOARD MEETING NOTES

Board Members attending: Paul Crawshaw (Chair), Michael Wright (Vice Chair), Shirley Pew, Wendy Collins, Herbert Dirahu, Jamie Clarke

Healthwatch Staff in attendance: Liz Greer, Martin Booth, Joanne Shaw-Dunn, Linda Sergeant

Guests in attendance: n/a

		Action
1.	<p>Apologies & Welcome:</p> <p>1.1 Apologies received from Harsh Agarwal.</p> <p>1.2 LG announced to the Board that she will be leaving PCP employment at the end of March 2014. She informed the Board that she will be continuing to provide high level support in relation to the Healthwatch contract. MB will be line managed through Carol Gasgarth, PCP Chief Executive. LG confirmed that she will be facilitating the development session on 27th March.</p> <p>1.3 PC expressed thanks from the Board for all the support Liz has given to date and hoped to be working together in the future. MB also expressed his thanks on behalf of the Healthwatch team.</p>	
2.	<p>Notes from previous meeting & matters arising</p> <p>The notes of the meeting held on 5th December were agreed as a true and accurate record.</p> <p>7.2 Communication Strategy - MB gave an update on the current awareness campaign and gave Board examples of new promotional material.</p> <p>8. South Tees Clinical Commissioning Group Commissioning Intentions - MB informed the Board that a report summarising Healthwatch member responses to the commissioning intentions had been sent to the South Tees CCG. It had also been circulated to all those who attended and put on the Healthwatch Middlesbrough website.</p> <p>9. Personal Health Budgets Pilot - SP informed that she had some information on this and would forward it on to JSD</p>	SP

3.	<p>Declarations of Interest Board queried if this should be a standing agenda item. Board suggested drafting a declaration to sign which would cover all future business.</p>	JSD
4.	<p>Work Programme Update JSD provided an update on the work programme. The Board then fed back decisions and possibilities for next steps on each issue.</p> <p>4.1 Children and Young People CAMHS Transition - the Board agreed that addressing CAMHS transition was linked to the mental health issues raised in the Healthwatch analysis of issues presented to the last board meeting.</p> <p>4.2 BME Weight Management The Board agreed with the recommendation that Healthwatch continue to investigate this issue. HD informed the Board that his organisation had done some investigative work in this area in Nov/Dec 3013 and would share this with Healthwatch.</p> <p>4.3 Registration with GPs The Board agreed that further investigation on the registration/population discrepancy within Middlesbrough is required. The Board suggested looking in to how numbers of registered people impacts the income to GP practices and whether this discrepancy represents an over payment to GP practices in Middlesbrough. Also investigate if the over registration has an impact on the quality of service being provided and continue to look into whether significant groups of residents are not registered at all.</p> <p>4.4 C-Card The Board agreed that further investigation should be carried out on the following:</p> <ul style="list-style-type: none"> • C Card publicity - is it up to date? HD noticed that Newport settlement is on the provider list and he has not been aware that it was carried out in this location. • Effectiveness of publicity - how does someone find out where C-Card is delivered? • Why is Lifeline not a place for delivery? • Why do the Lifestore only go up to 21 when it is a service for ages 13-24? • Is there provision within the University? • Has the NEET cohort been considered? • Possible delivery through Aspire for learning disabilities. <p>4.5 Social Prescribing MVDA is currently putting a proposal together and could possibly link into BME weight management. MB confirmed that he had invited Mark Davies of MVDA to the next Board Meeting due to be held in April.</p>	<p>JSD</p> <p>HD/JSD</p> <p>JSD</p> <p>JSD</p>

	<p>4.6 Talking Therapies PC declared a conflict of interest as he is currently involved in setting up a Psychological Therapies Unit at Teesside University. The Board agreed that further investigation should be carried out as to why the uptake of IAPT services is so low in North East Region. Suggested comparing tariffs and take up with other regions.</p> <p>4.7 MB proposed that HW produce a document with the issues agreed, timeline of expected actions and outcomes.</p> <p>4.8 JC asked how the Board can lend expertise to work programme topics. The Board decided to allocate a Board member to each topic of work.</p> <p>Children and Young People - Wendy Collins BME - Hebert Dirahu GPs - Shirley Pew C-Card - Jamie Clarke Talking Therapies - Paul Crawshaw</p>	<p>JSD</p> <p>MB</p>
<p>5.</p>	<p>IMProVE</p> <p>5.1 JC declared a conflict of interest due to work his organisation is potentially developing on this project.</p> <p>5.2 MB explained the IMPRoVe (Integrated Management and Proactive Care for the Vulnerable and Elderly) being carried out by South Tees Clinical Commissioning Group. It is an ongoing project which aims to make changes to the way health and social care services are delivered to the vulnerable and elderly. Healthwatch staff currently attend the Advisory and Reference Group meetings.</p> <p>5.3 It was agreed that Healthwatch need to have a role in the IMProVE project and at present that should be a watching brief.</p> <p>5.4 Board requested a copy of the engagement strategy from the CCG.</p> <p>5.5 The Board agreed to:</p> <ul style="list-style-type: none"> • Invite CCG to a Board meeting to provide an update on the project • Work with Healthwatch Redcar and Cleveland on future work regarding this project. • Go to ongoing meetings in a watchful capacity. Report back at next meeting of any developments. 	<p>JSD</p> <p>MB/JSD</p>

6.	<p>Development Session The Board agreed that they would like the session to generally cover the following</p> <ul style="list-style-type: none"> • Introductions from Board Members • Briefing from staff • Ideas for what want to achieve in next 12 months. • Delegated areas of responsibility • Each Board Member to prepare a short biography to deliver as a means of getting to know each other (can take any format they feel comfortable with). 	
7.	<p>AOB</p> <p>7.1 MW informed the Board that he had met with Deborah Jenkins, Chair of the South Tees Hospital's NHS Foundation Trust to gain an understanding of the difficulties the Trust faces, as they have to appear before Monitor to account for their overspend. They also have to make £30 million of savings in the financial year 2014/15. MW advised that the Trust would be willing to give Healthwatch Middlesbrough a presentation on who they are, what they do and what challenges they face.</p> <p>The Board agreed that they are unable to influence Monitor involvement but would be interested to know how the cut in spending will affect the quality of health and social care services in the borough.</p> <p>7.2 PC gave an update on the last HWBB meeting chaired by Ray Mallon. Main theme of the meeting had been a report produced by Edward Kunonga on social deprivation. HWBB to be added as a standard agenda item for future meetings.</p> <p>7.3 WC informed that the Board that Sanctuary Supported Living had been awarded the carers service in Stockton.</p> <p>7.4 PC advised if anyone required parking for the Development Session on 27th March to email Cindy Hunter.</p>	<p>MB</p> <p>Board</p>
8.	<p>Next Meeting</p> <p>Thursday 24th April 2014, 4.00 - 6.00 pm, CL1.01 Clarendon Building, Teesside University</p>	

Note taker: Linda Sergeant, Administration & Signposting Officer, 27th February 2014,
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