

23rd January 2014
 Venue: Clarendon Building, Teesside University
 Time: 4.30-6.00 pm

BOARD MEETING NOTES

Board Members attending: Paul Crawshaw (Interim Chair), Michael Wright (Vice Chair), Shirley Pew, Wendy Collins, Helen Neal, Harsh Agarwal,

Healthwatch Staff in attendance: Martin Booth, Joanne Shaw-Dunn, Linda Sergeant

Guests in attendance: n/a

		Action
1.	Apologies & Welcome: No apologies received. PC welcomed everyone to the meeting	
2.	Notes from previous meeting & matters arising The notes of the meeting held on 5 th December were agreed as a true and accurate record. 3.1 PC proposed a development session for the Board. Suggested items to discuss were Health and Social Care structures and how to measure success. Healthwatch to propose suitable dates for the Board to attend. 3.2 Board asked that contact details of the Board be circulated to members.	JSD/ Board LS
3.	Role/Remit of Healthwatch and Board Board discussed and agreed Vision, Aims and Objectives of the Healthwatch Executive Board. 3.1 MW proposed that the overarching objectives be amended to include a section on celebrating good practice. The Board agreed. Healthwatch to update.	MB
4.	Quarter 3 Highlight Report Qtr 3 Highlight Report distributed which is shared with the Local Authority Commissioners. 4.1 Board thought it would be useful to initiate a feedback process for the Information and Signposting service.	MB/LS
5.	Declarations of Interest None declared.	
6.	2013-2014 Work Programme Work Programme update 6.1 Children & Young People - The Board were reminded that a piece of work on this topic is a priority and must be completed in the first year of Healthwatch.	

	<p>6.2 The Board thought it would be useful to gather baseline information to determine what percentage of the population in Middlesbrough was not registered with a GP/dentist. Option to look at patient's experiences of accessing GPs for families and young people.</p> <p>6.3 Dietary information and support for BME communities - the Board suggested contacting Val Lambert of Middlesbrough Environment City to find out if any other work has been carried out on this.</p> <p>6.4 Signposting to C Card Service - the Board felt there was still some questions that should be answered on this such as:</p> <ul style="list-style-type: none"> • Which organisations are doing it? • Why was the service reduced? • Are there any gaps in the service? • How many people are accessing the service? • How is training accessed? <p>6.5 Meetings supporting carers in BME communities - Although no further action to be taken on this WC said on behalf of Sanctuary Supported Living that to her knowledge only two respite activities for carers had occurred on Fridays.</p> <p>6.6 Social Prescribing - Board suggested requesting MVDA to give an update on any progress/developments in this area.</p>	<p>JSD</p> <p>JSD</p> <p>JSD</p> <p>JSD</p> <p>JSD</p>
<p>7.</p>	<p>Communication The Board were updated on current membership, feedback obtained on Health and Social Care services, Social Media update, Information and Signposting Awareness Campaign and plans for a Communication Strategy.</p> <p>7.1 Discussion about levels of awareness of Healthwatch in Middlesbrough. MW suggested contacting faith organisations' leadership to spread the message.</p> <p>7.2 PC hoped that the Healthwatch Communication strategy would be available soon.</p> <p>7.3 Communication updates will be provided in the quarterly report.</p>	<p>JSD</p> <p>MB</p>
<p>8.</p>	<p>South Tees CCG Commissioning Intentions The Commissioning Intentions were distributed to the Board and asked if they had any comments that would like to be passed on to the CCG at the Healthwatch event on Monday 27th January.</p> <p>8.1 The Boards were interested to know if there were any gaps in the intentions and would like to know how the CCG were going to achieve them, a timescale for doing so and a feedback mechanism to inform it they have been successful or not. Healthwatch team to feedback to the CCG.</p>	<p>JSD</p>

9.	AOB 9.1 Personal Health Budgets Pilot - WC asked if Healthwatch were aware if any reports had been issued detailing outcomes of the pilot scheme. JSD to contact Philippa Woodhouse, CCG.	JSD
10.	Next Meeting Thursday 27 February 2014, 4.00pm-6.00pm, CL1.01 Clarendon Building, Teesside University	

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