

5th June 2014

Venue: Clarendon Building, Teesside University

Time: 4.00 - 6.00 pm

BOARD MEETING NOTES

Board Members attending: Paul Crawshaw (Chair), Michael Wright (Vice Chair), Shirley Pew, Wendy Collins, Harsh Agarwal

Healthwatch Staff in attendance: Toni McHale, Joanne Shaw-Dunn, Linda Sergeant

Guests in attendance: Edward Kunonga, Director of Public Health, Middlesbrough

| | | Action |
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| 1. | Welcome & Introductions PC welcomed Edward Kunonga to the Board Meeting and Board members and staff gave brief introductions. | |
| 2. | Apologies for Absence Jamie Clarke, Natasha Judge, Herbert Dirahu | |
| 3. | Guest Speaker - Edward Kunonga Moving Upstream presentation based on the Director of Public Health's Annual Report. | |
| 4. | Minutes of meeting held 24/04/14 and matters arising The notes of the meeting held on 24 th April were agreed as a true and accurate record. 3.1 Declaration of Interest - Board members who had not filled this in were asked to complete as soon as possible. 5. Network Event - Trinity Centre booked for 18 th June. Annual report near completion and should be ready for distribution at Event. 6. Independent Complaints Review Panel - SP attended first meeting. Went through standards and terms of reference, etc. 8. IMProVE - JSD attended reference group on 4 th June. Proposal has been drafted and going through consultation. First public event in Eston. People generally have a limited awareness, even those who will be affected. Mention at Network event. | |
| 4. | Actions from Previous Meeting | |
| 5. | Management Report/Workplan 5.1 Children and Young People | |

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| | <p>Work being done with Lisa Bosomworth, MVDA on developing a creative thinking session. Make use of a toolkit in decision making. Send a copy of toolkit to board.</p> <p>5.2 BME Weight Management/IAPT Due to time constraints within the meeting TMc unable to give full update. Deferred to next meeting.</p> | |
| 6. | <p>Celebration Event Venue booked for 18th June and invitations sent out to membership and networks. Structure for day planned.</p> <p>Send copy of membership form to Board and circulate current membership to Board.</p> <p>Board encouraged to urge response to invitation through their networks and possibly bring new members along on the day.</p> | |
| 7. | <p>Health and Wellbeing Board Tony Parkinson (Middlesbrough Council, Interim Director of Adult Social Services) and Craig Blair (South Tees CCG, Head of Commissioning and Delivery) delivered a presentation to the Health and Wellbeing Board on Health and Social Care Integration.</p> <p>PC reported that Kathryn Warnock is implementing a Development Day for organisation new structure of Health and Wellbeing Board</p> | |
| 8. | <p>Communication Strategy MW to meet with TMc to develop strategy.</p> | |
| 9. | <p>AOB 9.1 Increasing Board Membership - Board now has the option to co-opt members who Board feel will add value to the Board. Important to have members with Clinical expertise.</p> <p>9.2 TMc informed the Board that a Community Development Assistant had been recruited for Middlesbrough. Carolynne Withers.</p> | |
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| 8. | Next Meeting Thursday 5 th June 2014, 4.00 - 6.00 pm, CL1.01 Clarendon Building, Teesside University | |
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Note taker: Linda Sergeant, Administration & Signposting Officer, 24th April 2014,
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