

27 November 2014  
 Venue: The Gateway,  
 Time: 16.00 pm - 18.00 pm

**BOARD MEETING NOTES**

**Board Members attending:** Shirley Pew, Wendy Collins, Michael Wright, Jamie Clarke

**Healthwatch Staff in attendance:** Natasha Judge, Toni McHale, Carolynne Withers

		Action
1.	<p><b>Welcome &amp; Introductions</b>            In the absence of Paul Crawshaw, Michael Wright chaired the meeting. He welcomed attendees and introduced the guest speaker Debbie Smith, Regional National Dementia Strategy Development Manager. It was agreed that Debbie would give her presentation (item 9 on agenda) at the beginning of the meeting.</p>	
2.	<p><b>Apologies for Absence</b>            Jenny Dowsett, Harsh Agarwal, Helen Neal, Paul Crawshaw (Chair), Herbert Dirahu</p>	
3.	<p><b>Guest Speaker</b>            Debbie Smith gave a presentation on Creating A Dementia Friendly Community - information was circulated by Debbie. She gave recommendations on the role HW could take in the development of this initiative in Middlesbrough:</p> <ul style="list-style-type: none"> <li>• Create an environment for a strong voice for people with dementia and their carers, family and friends by providing evidence of their needs.</li> <li>• Raise awareness of Dementia Friendly Communities.</li> <li>• Organise events, set up focus groups and develop questionnaires and be very flexible when gathering and collating information. (Possible focus groups are Sanctuary Dementia Luncheon Club &amp; Dementia Group held at Lifestore.)</li> <li>• Scoping - concentrate on most important areas/ issues and accessibility. Communicate with businesses, public sector.</li> <li>• Liaise with Teesside Alzheimer’s Society, Stockton Borough Council (DFC) and research other resources available online via Local Government Association.</li> <li>• HW to identify one thing with a health and social care focus that would make things better for people with dementia.</li> <li>• Look at what funding is available to support recommendations for DFC - Ageing Better Funding led by MIND and Community Innovation Fund.</li> <li>• Seek intelligence from Public Health on DFC.</li> </ul>	

	Wendy Collins and 3 staff are attending the Dementia & Personnel Budget event on 12 December. WC will feed back information to the Board.	
4.	<b>Minutes of meeting held on 16 October 2014</b> Approved as a true and accurate record	
5.	<b>Actions form previous meeting</b> Board members were reminded that in order to strengthen the Board new members could be recruited especially those with a health and social care background. Board reviews are coming up soon. Natasha will be contacting individuals with appointments.	
6.	<p><b>Work Plan feedback - standing item</b> <b>Management report - standing item</b></p> <p>Work plan information was circulated prior to the meeting. Cancer screening survey is going well. 47 completed to date and further locations/opportunities to undertake more surveys over next month in hand. Focus groups and workshops are planned.</p> <p>Christmas Open Event 16 December 2014 is taking place at the Lifestore. Publicity and promotion of this event is underway.</p> <p>Michael Wright has contacted the Gazette and spoken with their ‘community’ reporter who has agreed to help promote this event and offered the opportunity of a regular column about ‘health’ starting in the New Year. Michael has also contacted Radio Tees who have offered to ‘feed’ in information about HW.</p> <p>Toni reported that she had had a letter from Amanda Hume at South Tees and they were implementing all of HW’s recommendations made in the IAPT report.</p> <p>Neurological Regional Services had contacted Toni. They are collecting intelligence and want to feed this in to HW. Toni is undertaking a trail with the 5 organisations involved who will email information and updates to her. HW is supporting this initiative, however it must remain independent. This work is been carried out in conjunction with Healthwatch Stockton and Healhtwatch Redcar &amp; Cleveland.</p> <p>Shirley informed the meeting that the Independent Living Centre had moved to premises on Corporation Rd and recommended that Carolynne has a presence here to consult with services users. Shirley will contact Carol Martin to arrange this.</p>	SP
7.	<b>Health and Wellbeing Board update</b> Paul Crawshaw presented a Healthwatch update at the recent HWB Board. The presentation and current work plan was well received by the HWB Board.	

8.	<p><b>Feedback from meetings attended as HW rep</b> MW asked about the South Tees Patient Experience - currently no representative from Middlesbrough Healthwatch attends. Toni to find out more details. IMProVE although the recommendations for change have been approved Toni has been invited to attend meetings every two months to enable her to keep the public informed of plans and any future consultations.</p> <p>MW attended the Independent Complaints Review Panel to look at the current complaints. The purpose of this group was to learn lessons on how complaints were handled. Due to the influence of a HW Board member protocols were being reviewed.</p> <p>Shirley Pew is attending the Mental Health LIT, no meetings to report on.</p> <p>Toni attended the Dementia Collaborative group who are looking at the new dementia strategy for the CCG. She also attends the advisory group which is made up of people with dementia and their carers. The information gathered from this group feeds directly into the collaborative to help shape future services.</p>	TMc
9.	<p><b>Volunteer Update including Enter &amp; View</b> Toni reported that everything was in place for the visit on 4 December. The CQC were also visiting this location. Toni had liaised with the CQC and they stated that any follow up by HW from the visit on 4 Dec will be collated with their findings.</p>	
10.	<p><b>Future Guest Speakers</b> It was agreed that Emma Howitt, Middlesbrough and Stockton MIND would be invited to talk about its work and the Ageing Better Funding it is managing.</p> <p>Louise Grabham had been contacted by Toni but had not had a response as yet.</p>	TMc
11.	<b>AOB</b>	
	<p><b>Future meeting dates:</b> Thurs 22 January 2015 4pm-6pm Room CL 101 Clarendon Building Teesside University TS1 3BA</p>	