

9 April 2015  
 Venue: Teesside University,  
 Time: 15.30 pm - 17.30 pm

**BOARD MEETING NOTES**

**Board Members attending:** Paul Crawshaw - chair, Shirley Pew, Jamie Clarke, Harsh Agarwal

**Healthwatch Staff in attendance:** Natasha Judge, Toni McHale, Carolynne Withers

		Action
1.	<b>Welcome &amp; Introductions</b> Paul welcomed everyone to the meeting.	
2.	<b>Apologies for Absence</b> Wendy Collins, Herbert Dirahu, Helen Neal	
3.	<b>Julie Stevens</b> , Commissioning & Deliver Manager South Tees Clinical Commissioning Group gave an update on Integrated Management and Proactive Care for the Vulnerable and Elderly IMProVE	
4.	<b>Minutes of meeting held on:</b> 22 January 2015 - approved 11 March 2015 - approved	
5.	<b>Actions from previous meetings</b> Toni gave an overview on staff operational work. Cancer screening, GP appointments and Sexual Health surveys are now closed. The information is in the process of being collated with a report of recommendations to be submitted to the Board at the June meeting (May meeting is Dementia Friends training).  Dementia work is ongoing. Jamie has spoken to a local GP who has agreed to work with Healthwatch Middlesbrough. In addition Jamie has made links with the café at the Parkway Centre who have agreed to accommodate Healthwatch staff by circulation surveys. AI meeting has been set up with Sporting Memories.	
6.	<b>Work plan - standing item</b> <b>Management reports - standing item</b>  Toni informed the board that the event on 24 March had gone very well and feedback was being collated. Initial emerging issues included: <ul style="list-style-type: none"> <li>• Problems in Accessing Services</li> <li>• Services such as health, social care and housing not been joined up</li> <li>• Lack of services for those with sensory loss/impairment</li> <li>• CHAMS services not meeting the needs of young people and their families</li> <li>• Children and Young People’s access to services, work being supported by MVDA with very positive involvement from Middlesbrough College,</li> </ul>	

	<p>students and staff. The Board discussed how young people could be involved with Healthwatch and how best they could contribute and share their views, and help to shape the Healthwatch work plan.</p> <ul style="list-style-type: none"> <li>• The new comment cards used to record information were working very well with lots of feedback received on them from the recent engagement event.</li> <li>• Enter and view - HW had received a response from the Trust. The final report has been completed and returned to the Trust, a copy of which will be sent to the chair pending full circulation to the Board. Forthcoming enter and view - an unannounced visit was being planned for this month by Wendy and Carolynne. A brief discussion took place about enter and view and the reasons for doing this which were linked to the Work Plan.</li> <li>• Task and finish group - the board confirmed the purpose of this group was to sign off specific pieces of work as when necessary.</li> <li>• JCUH - building relationships is ongoing Toni/Paul and director of QG coms?</li> <li>• Toni gave an update on discharge/medication from JCUH, she was meeting with key people to discuss the process of prescribing medication to patients being discharged from hospital.</li> </ul>	
7.	<p><b>Health and Wellbeing Board update</b> Paul reported that the next meeting was scheduled as a development session which will take place with Durham University. Durham University have been gathering intelligence and undertaking a study on HWBB.</p>	PC
8.	<p><b>Feedback from meetings attended as HW rep</b> Shirley continues to attend Middlesbrough LIT Natasha attends various Safeguarding boards to represent Healthwatch. She utilises intelligence gathered by Healthwatch to feed into updating the new strategy. Jamie had attended the complaints review pane. He had also met with Tony Jamieson-Allen from Sporting Memories Network an organisation set up to involved older males living with dementia. Middlesbrough Football Club are Partners in this project and keen to work with HW. A further meeting is planned on 22 April.</p>	SP NJ JC
9.	<p><b>AOB</b> Recruiting more board members was discussed and members made their recommendations. Toni will follow this up. GP's charging for signing Lasting Power of Attorney forms has been flagged up as an issues which Toni was raising with NHS England. Dementia Friends training is planned for 07/05/2015</p>	TM/all
	<p><b>Next meeting:</b> 18/06/2015 15.30pm-17.30pm Room CL 101 Clarendon Building Teesside University TS1 3BA</p>	

